



## **POSITION DESCRIPTION**

Position Title: Early Childhood DIY Arts Fellow  
Reports To: Early Childhood Specialist  
Status: Paid Fellowship  
Schedule: 12 hours a week: Wednesday - Friday 9:30am - 12:30 pm plus 4 hours of curriculum development per month whenever they choose. They will also lead two Saturday art workshops each month from 9:30-12:30.  
Desired Start Date: May 13th, 2015  
Compensation: \$500 stipend  
Desired End Date: August 29th , 2015

### **Organizational Description:**

The Children's Creativity Museum is a hands-on, multimedia arts and technology experience for kids. We envision a world where the 3Cs of 21st-century literacy - Creativity, Collaboration and Communication - inspire new ideas and innovative solutions. We believe that the success of the next generation will hinge not only on what they know, but also on their ability to think and act creatively as global citizens. Our mission is to nurture these 3Cs in all youth and families.

### **Position Description:**

The DIY Arts Specialist is in charge of the museum's DIY arts studio. They develop and facilitate rotating monthly art projects for children 5 and under - with a focus on what is developmentally appropriate for children UNDER 3. The projects will be drop in, open-ended, and explorative. The Fellow will be a vital part of the Education Team and will report to the Early Childhood Specialist. The DIY Arts Specialist will also be trained in all the museum spaces and should be available to work as a standard educator on an on-call basis.

### **Responsibilities:**

- Develop art projects for children ages 5 and under around a monthly theme.
- Facilitate these projects with children and families in a developmentally appropriate fashion
- Write curriculum and train interns on facilitation best practices
- Create visuals/signage about each project
- Manage a monthly supply budget
- Develop and lead two weekend art workshops each month
- Plan and maintain theme-related sensory tables (rotated every 2 weeks)
- Work collaboratively with ECE team to determine best practices

### **Desired Qualifications:**

- College student or graduate
- Experience working in formal or informal education with children under 5

- Academic study in Early Childhood Education, Child Development, Art Education or related field preferred
- A background in visual art preferred
- Able to work at least 12 hours a week, from mid January - mid May
- Prepared to spend time facilitating learning experiences for visitors ages 5 and under
- Excellent interpersonal skills, ranging from connecting with young children, to communicating with supervisor
- Highly motivated and strong self-starter

**Application Process:**

Please send an email with your resume to [education@creativity.org](mailto:education@creativity.org) with a subject line beginning with "ECE DIY Arts Fellowship" no later than Wednesday, January 7th, 2015.

- *CCM is an equal opportunity employer committed to diversity at all levels*